**Programme Project Report (PPR)**

**for**

**Distance Learning Programme under School of Distance Education**

**BACHELOR OF ARTS (ENGLISH)**

**Course Co-ordinator: Dr. Sreekala K.S**

***Academic support by***

**School of Letters**

**Mahatma Gandhi University**

**Kottayam, Kerala**

**BACHELOR OF ARTS (ENGLISH)**

**PROGRAMME PROJECT REPORT**

Mahatma Gandhi University started the School of Distance Education in 1989 with the vision of providing the opportunity for quality education to all realms of society. Since the beginning, thousands of students have availed themselves of this opportunity for higher education to a great extent throughout Kerala. Many students outside the State have also benefited from this. But after the new directions of the UGC in 2014, the University had stopped all the Off Campus Centres of the School of Distance Education both inside and outside the State.

Now it is the new endeavour of the School to revamp its functioning by offering different types of Conventional Graduate and Post Graduate Programmes in addition to Diploma and Certificate Programmes which are very relevant to contemporary society. This is being done with the academic and infrastructural support of the eminent Schools and Interdisciplinary Interuniversity Centres of the University.

**1. Programme’s Mission & Vision**

* To conduct and support undergraduate, postgraduate and research-level/Programmes of quality in different disciplines.
* To foster teaching, research and extension activities for the creation of new knowledge for the development of society. To help in the creation and development of manpower that would provide intellectual leadership to the community.
* To provide skilled manpower to the professional, industrial and service sectors to meet global demands.
* To help promote the cultural heritage of the nation and preserve the environmental sustainability and quality of life.
* To cater to the holistic development of the region through academic leadership.

 In today’s global scenario the significance and role of English goes without saying. While the inevitability of a foundation in the English language does not merit any detailed justification, a Programme that combines the benefits of the English language with the input from the world of literature makes it all the more fascinating as literature is man’s highest achievement in terms of creativity and innovativeness, not to speak of its philosophical underpinnings

**2. Relevance of the Programme with the HEI’s Mission and Goals**

 The vision behind the introduction of the BA Programme in English is that a proper foundation in English, the international lingua franca, ensures a foundation in many other disciplines. The mission is to produce a generation of young minds who can combine linguistic capability with literary creativity in whichever field they engage themselves.

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**3. Nature of Prospective Target Group of Learners**:

 The Programme is open to students who have taken English as either an elective or common course at the higher secondary level. They will be selected on the basis of their performance in the final examination of higher secondary course. The curriculum is designed in such a way that a good student can comprehend the portions and the requirements of a potential candidate is identified and satisfied.

 **4. Appropriateness of Programme to be Conducted in Open and Distance Learning Mode to acquire specific Skills and Competence**

 The distance mode suits the BA Programme in English for some important reasons. For one thing, the Programme with no laboratory component can be designed to suit the BA in English. This enables pupils who are unable to pursue university education as full time candidate for various reasons, since the course design, study materials, duration of the Programme and contact classes have been arranged to suit their convenience. A solid foundation in English language and literature helps the candidates progress in their respective careers. Moreover, the syllabus of the Programme covers the whole gamut of concerns in the literary studies. The student undergoing the course is sure to acquire a comprehensive understanding of literary theory, criticism, translation, world literatures and issues of social concern like the environment. In that respect it also enables one to become a conscientious citizen endowed with a sensibility attuned to the concerns of the world.

**5***.***Instructional design**

 The candidates will be supplied with study materials from time to time and will be required to attend the contact classes regularly. In the place of the Project they will need to study an additional course namely Appreciating Films

 **5.**1 Duration of Programme(s)

 The BA in English is a Programme designed to be completed in three years or six semesters. It has been designed in such a way that the pupil becomes acquainted not only with English language and literature but with the institution called literature, not to speak of the methodology of literary studies, current trends in world literature apart from issues of broad humanistic concern as well. The Programme has Six Common Courses, Four Second Language Courses, Fourteen Core Courses, Four Complementary Courses, One Open Course and One Choice based Course. The course Appreciating Films can be chosen in the place of the Project undertaken by regular students.

**5.2** Programme Detail

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sem | Title | Course Category/Code | Contact Hours  | Credits | InternalAssessment | ExternalExam | Total |
| I | Fine-tune Your English | Common Course-1 EN1CC01 | 12 | 4 | 20 | 80 | 100 |
| Pearls from the Deep | Common Course -2 EN1CC02 | 9 | 3 | 20 | 80 | 100 |
| Second Language | Common Course - \*ML1CC01\*\*DHN1CC01 | 12 | 4 | 20 | 80 | 100 |
| Methodology for StudyingLiterature | Core Course-1 EN1CRT01 | 12 | 4 | 20 | 80 | 100 |
| World History/PoliticalScience | Complementary Course –EN1CMT01 | 12 | 4 | 20 | 80 | 100 |
|  | Total | **57** | **19** | **100** | **400** | **500** |
| II | Issues that Matter | Common Course -3 EN2CC03 | 12 | 4 | 20 | 80 | 100 |
| Savouring the Classics | Common Course -4 EN2CC04 | 9 | 3 | 20 | 80 | 100 |
| Introducing Language andLiterature | Core Course -2 EN2CRT02 | 12 | 4 | 20 | 80 | 100 |
| Second Language | Common Course\*ML2CC02\*\*HN2CC02 | 12 | 4 | 20 | 80 | 100 |
| History /Political Science | Complementary Course EN2CMT02 | 12 | 4 | 20 | 80 | 100 |
|  | Total | **57** | **19** | **100** | **400** | **500** |
| III | Literature and/as Identity | Common Course -5 EN3CC05 | 12 | 4 | 20 | 80 | 100 |
| Second Language | Common Course \*ML3CC03\*\*HN3CC03 | 12 | 4 | 20 | 80 | 100 |
| Harmony of Prose | Core Course -3 EN3CRT03 | 12 | 4 | 20 | 80 | 100 |
| Symphony of Verse | Core Course -4 EN3CRT04 | 12 | 4 | 20 | 80 | 100 |
| Evolution of LiteraryMovements: the Shapers ofDestiny | Complementary Course 3 EN3CM03 | 12 | 4 | 20 | 80 | 100 |
|  | Total | **60** | **20** | **100** | **400** | **500** |
| IV | Illuminations | Common Course -6 EN4CC06 | 12 | 4 | 20 | 80 | 100 |
| Second Language | Common Course\*ML4CC04\*\*HN4CC04 | 12 | 4 | 20 | 80 | 100 |
| Modes of Fiction | Core Course -5 EN4CRT05 | 12 | 4 | 20 | 80 | 100 |
| Language and Linguistics | Core Course -6 EN4CRT06 | 12 | 4 | 20 | 80 | 100 |
| Evolution of LiteraryMovements: the Cross | Complementary Course 4- EN4CMT04 | 12 | 4 | 20 | 80 | 100 |
|  | Total | **60** | **20** | **100** | **400** | **500** |
| V | Currents of ChangeOpen Course | EN5CROPT01Appreciating FilmsEN5CR0PT02 Theatre StudiesEN5CR0PT03English for CareersEN5CROP02Theatre StudiesEN5CROP03English for Careers | 9 | 3 | 20 | 80 | 100 |
| Acts on the Stage | Core Course -7 EN5CRT07 | 15 | 5 | 20 | 80 | 100 |
| Literary Criticism and Theory | Core Course -8 EN5CRT08 | 12 | 4 | 20 | 80 | 100 |
| Indian Writing in English | Core Course -9 EN5CRT09 | 12 | 4 | 20 | 80 | 100 |
| Environmental Science andHuman Rights | Core CourseEN5CRENT01 | 12 | 4 | 20 | 80 | 100 |
|  | Total | **60** | **20** | **100** | **400** | **500** |
| VI | Choice Based Course | EN6CBT01Comparative LiteratureEN6CBT02Modern Malayalam Literature in Translation EN6CBT03Regional Literatures in Translation EN6CBT04Voices from the Margins | 12 | 4 | 20 | 80 | 100 |
| Postcolonial Literatures | Core Course -10 EN6CRT10 | 12 | 4 | 20 | 80 | 100 |
| Women Writing | Core Course -11 EN6CRT11 | 12 | 4 | 20 | 80 | 100 |
| American Literature | Core Course -12 EN6CRT12 | 12 | 4 | 20 | 80 | 100 |
| Modern World Literature | Core Course -13 EN6CRT13 | 12 | 4 | 20 | 80 | 100 |
| Project | EN6PR01 | 6 | 2 | 20 | 80 | 100 |
|  | Total | **66** | **22** | **120** | **480** | **600** |
|  | **Grand Total** | **360** | **120** | **620** | **2480** | **3100** |

Second Language \*Malayalam \*\* Hindi

Faculty and support staff requirements

Course Co-ordinator

 Dr. Sreekala K.S

 Associate Professor,English (Retired)

 Govt.College, Kottayam

 Qualifications :

Teaching faculty

All the courses are to be taught by those qualified in English, with the exception of the following. Second language portions are to be taught by the faculty qualified in the respective subject and the Open Course by the faculty in that subject.

 Instructional delivery mechanism

In addition to providing SLMs prepared in line with the UGC guidelines on preparation of SLMs, students are being offered 55 to 70 contact hours for each semester. The personal contact Programmes are being taken using audio visual aids, and students are encouraged to use web resources to prepare personal notes, videos etc.

Student Support Service Systems at SDE

The SDE establishes Learner Support Centres for the students at different locations

within the jurisdiction of the University to facilitate contact classes and practical sessions.

**6.** **Procedure for admissions, Curriculum Transaction and Evaluation**

Admission

 The admission notifications for B.A English Programme, among others are being issued in leading national and regional dailies during June-July. The detailed information regarding admission is being given on the SDE website and on the admission website. Students seeking admission shall apply online.

 Minimum Eligibility for Admission

 Students who have successfully completed their higher secondary education in any stream are eligible to apply for this, provided:

( a) they have studied a minimum of three papers in English ( b) they have scored a minimum of 45% marks in the subject. Eligible concessions in marks will be given to those who submit relevant documents.

Verification of Documents

 1. Qualifying Certificates ie SSLC, Plus Two

 2. Applicants possessing qualifications from Universities / Institutions other than Universities in Kerala should apply for recognition. Applications for Matriculation/ Recognition are also provided with the Application Form.

3. Candidates possessing qualifications from other Universities should also produce migration certificates / NOC from the Universities or other board of examinations.

 4. TC from the educational institution where the candidate last studied.

Fee Structure

BA (English) Rs.16000/- for full Programme

The transaction will take place using the following methods.

a)Using notes prepared by experienced faculty

b)Contact classes

c)Remedial coaching for the needy

Evaluation of the students’ performance will be made using the following methods

1. Continuous assessment using interactive method
2. Assignments
3. End semester examination
4. Component of Continuous Assessment

 (i) Assignment - 10 marks

 (ii) Case Analysis/Test paper/Seminar - 10 marks

**7.**  **Requirements of Library Resources**

Mahatma Gandhi University Library and Information System consists of University Library, Libraries of the Schools and Libraries of the 4 Study Centres. The University Library was established in 1989. The University Library which is situated on the main campus and provides a variety of facilities and has a user-friendly environment. These include individual work spaces, room for group study and teaching, audio-visual access and online information retrieval system. The building of the University Library is 2000 sq.m in area and consists of the cellar, the ground floor and the first floor.

Academic as well as public users are given the facility to use the library. Special category membership is provided to journalists.  The Library provides service from 8 am to 8 pm in three shift timings for its staff. The library functions on an average of 345 days in a year. Reading space is provided on all the three floors housing the various sections of the library. The Library provides reading facility to visually impaired users too. For this, an electronic lab custom made for visually and physically challenged users has been set up during 2016. The libraries of teaching departments are open during working hours of the Schools.

The University Library has a Library Advisory Committee. It is an 18 member committee with the Vice-Chancellor as Chairman and University Librarian as Convener.

The library has a collection of 59,000 books, 232 journals, 2,135 Ph.D. theses and has access to 15000+ e-journals under E-Shodh Sindhu. The activities of the Library are comprehensively automated using open source library management software KOHA. OPAC, Journal Article Index, Bi-monthly Bibliography compilation and Literature Search Service are also available

The Library is a member of the INFLIBNET Centre, Ahmedabad as well as & DELNET (Developing Library Network). As a member of these networks, the library provides access to the resources of other major libraries in the country. In addition to the access to UGC INFONET consortium, it has access to major online databases, such as EBSCO, ProQuest dissertations and theses, Oxford Scholarship Online, IEEE All Society Periodicals Package etc. Mahatma Gandhi University had won the State IT Award during the year 2009 in the e-learning category for its online thesis digital library. The various department libraries too have a good collection of subject specific books and journals.

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|  **A. MAHATMA GANDHI UNIVERSITY LIBRARY** |
| **Category** | **No.** |
| Books | 59000 |
| Journals | 232 |
| Bound Journals | 7500 |
| Ph.D Theses | 2135 |
| E-Journals (in UGC-Infonet, renamed as E-Shodh Sindhu) | 15000 |
| Online databases (in UGC Infonet) | 11 |
| Online Archives subscribed | 185 Titles |
| Online databases subscribed | 4 |
| E-books | 7338 |
| DVDs: Educational Videos | 293 |

|  |  |  |
| --- | --- | --- |
| **B** | **Name of School/Centre** | **Total No. of books** |
| School of Letters  | 7549 |

**8. Cost Estimate of the Programme and the Provisions**

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| --- | --- | --- |
| Sl.No | Expenditure | Cost estimate for BA Programme (1000 students) |
| 01 | Pay and Allowance | 20,00,000 |
| 02 | Contact classes and evaluation | 10,00,000 |
| 03 | Course materials | 10,00,000 |
| 04 | Advertisement charges | 25,000 |
| 05 | Postage and telephone | 50,000 |
| 06 | Books and Periodicals | 1,50,000 |
| 07 | Miscellaneous | 90,000 |
|  | Total | 43,15,000 |
|  | Provisions (10%) | 431500 |
|  | Total | 4746500 |
|  |  | Cost per student per year Rs.4746/- |

**9**. **Quality assurance mechanism and expected Programme outcomes**

While text books prepared by eminent scholars have been included in the syllabus, notes prepared by equally eminent scholars will be made available to the pupils. The contact classes too will be handled by experienced faculty to ensure quality of instruction. The expected outcome in terms of quality will be a generation of students who would do well even outside the areas of language and literature.

The progress and the quality of the Programme will be monitored by the Internal Quality Assurance Cell of the University from the outcome and feedback of the learners as well as the proper documentation maintained in the Centre.

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